

## **LRSCA Constitution Rule 6)d)**

### **Proposed Change to Rule 6) Conduct of Meetings of the Association**

Proposed by David Linsell

Seconded by Josephine Nieves

The present Constitution Rule 6)d) reads:

#### 6) Conduct of Meetings of the Association

d) At least six weeks' written notice of any General Meeting shall be sent to members. The agenda and associated papers for a General Meeting shall be sent to members at least three weeks before the meeting. For the AGM, this shall include the minutes of the previous Annual General Meeting and those of any intervening Extraordinary General Meeting, the Annual Financial Statement and any supporting papers for agenda items. For an EGM, this shall include the motion or motions for discussion and any supporting papers.

The Proposed Rule 6)d) reads:

#### 6) Conduct of Meetings of the Association

d) At least six weeks' written notice of any General Meeting shall be sent to members **using the contact details held in the Association Register**. The agenda and associated papers for a General Meeting shall be sent to members at least three weeks before the meeting **using the contact details held in the Association Register**. For the AGM, this shall include the minutes of the previous Annual General Meeting and those of any intervening Extraordinary General Meeting, the Annual Financial Statement and any supporting papers for agenda items. For an EGM, this shall include the motion or motions for discussion and any supporting papers.

### **Reason for change.**

The prompt delivery of general meeting paperwork is an important part of running the Association. However, the Secretary is put to additional work and stress by Member contact details not being up to date. This is particularly in respect of email addresses.

The intention of this change is to make plain that the Association will use the Register as the definitive list of contact details.

It is the responsibility of members to advise the Association, via the Secretary, whenever their contact details; address, email address telephone number(s); change.

Proposed by: David Linsell

Seconded by: